



## Job description

*Growing Orthopedic Hospital*

*Must pass background check and physical including drug screen*

*Full-Time Housekeeping Attendant*

**Full-Time Position: 40 Hours per Week, 9am - 5:30 pm - Working mostly on Inpatient Nursing Unit**

IOS is looking for a Housekeeper with excellent cleanliness standards. You may be cross-trained to work in other areas if needed.

### Responsibilities

- Deliver excellent customer service
- Clean and tidy designated areas
- Create daily job lists and record all serviced rooms
- Maintain equipment in good condition
- Report on any shortages, damages or security issues
- Handle reasonable guests complaints/requests and inform others when required
- Check stocking levels of all consumables
- Comply with health and safety regulation and act in line with company policies and licensing laws

### Skills

- Ability to work independently and remain motivated
- Helpful with customer service orientation
- Prioritization and time management skills
- Professionalism along with speed and attention to detail
- Good interpersonal skills
- Good attendance record